

**Hidden Oak Elementary
School Advisory Council
September 25, 2019
Agenda**

- | | |
|---|------------|
| 1. Approval of Minutes from SAC Meeting on May 22, 2019 | Jim Kuhn |
| 2. Adopt Agenda | Jim Kuhn |
| 3. Introduction of New SAC Members | Jim Kuhn |
| 4. SAC Officer Election* | Jim Kuhn |
| 5. New Member Orientation | Jim Kuhn |
| <ul style="list-style-type: none">• SAC By-Laws and Procedures• Sunshine Law• Proposed SAC Calendar* | |
| 6. School Grade | Jim Kuhn |
| 7. School Improvement Plan | Jim Kuhn |
| 8. Title 1 | Jim Kuhn |
| <ul style="list-style-type: none">• Home-School Parent Compact• Parent & Family Engagement Plan• District Parent & Family Engagement Plan | |
| 9. Budget Items/Requests* | Jim Kuhn |
| <ul style="list-style-type: none">• ADV- \$• LOT- \$• SRP- \$• TLD- \$ | |
| 10. News Items: | Chair/Kuhn |
| 11. Community Input | Chair |

(Five minutes per speaker. Topics may be referred
to during the next scheduled SAC meeting.)

➤ Items with an asterisk (*) are voted on by SAC.

Hidden Oak Elementary

School Advisory Council

2019-2020 SAC Calendar (Proposed)

September 25, 2019	1:15	Initial Meeting
November 13, 2019	1:15	Possible School Recognition Vote
January 22, 2020	1:15	Mid-Year Review
March 11, 2020	1:15	Election Process
April		No Meeting (Nomination take place for 2019-2020 SAC)
May 20, 2020	1:15	End of Year Meeting, Climate Survey Results
May		Elections Take Place

Hidden Oak School Advisory Council

2019-2020

Operational Procedures

1. Hidden Oak SAC shall meet as often as necessary to perform its duties, but not less than 4 times per school year.
2. Methods of notification of meetings will include the school newsletter, marquee, email and phone messages. There will be a minimum of 7 days advanced notice.
3. An Agenda will be prepared for each meeting; the meeting will be chaired by a chairperson or designee. Robert's Rule of Order will normally be used to conduct meetings.
4. A chairperson, a vice-chairperson, and a secretary will be selected at the first meeting.
5. Members present at a duly advertised SAC meeting will constitute a quorum.
6. Nomination and election of School Advisory Council members will be in accordance with the School Board Policy.
7. Members are expected to attend all meetings, and a process for replacement of members who accrue two (2) consecutive unexcused absences